

## **VIDEO EDITOR**

- Creative, flexible and innovative
- A team player, can work to tight deadlines and pressure, hard-working and can do overtime
- Familiar with all aspects of digital video production, including camera work and editing
- Skill in visualizing and shooting concepts effectively.
- Software knowledge - Final Cut Pro, Adobe Premiere, Microsoft applications.
- Enthusiastic, bright, friendly personality.
- Highly self motivated with a positive attitude.
- Can work with minimal supervision
- The video editor will be responsible for producing localized audio and video content for corporate and entertainment projects.
- Work includes graphic replacement of on-screen text and motion graphics, video editing, DVD authoring and other tasks as needed.
- Produces localized video content through graphic replacement and authoring for corporate training videos, commercials, feature films, e-learning, etc.
- Performs video editing functions using Final Cut Pro, After Effects and DVD Studio Pro.
- Maintains strict adherence to corporate and client expectations and is responsible for technical quality of all videos.
- Will work independently as well as under the direction of project managers to produce high quality work under tight deadlines.
- Technical trouble shooting, monitoring equipment functioning and handling hardware and software upgrades as necessary.
- Candidates must have at least 5 years of proven experience working with Mac, Final Cut Pro, Compressor, DVD Studio Pro, Adobe Photoshop, Adobe Illustrator, and After Effects.
- Experience with graphic replacement and multi-lingual content as well as working knowledge of encoding and web compression.
- General understanding of localization process.
- Candidates must be extremely detail-oriented, professional, with excellent problem-solving and communication skills.
- Must have the ability to work quickly and efficiently under tight deadlines.
- Ability to apply creativity and innovation to work processes.
- A high level of self-motivation, commitment and dedication

**Rate:** Depends upon experience (TBD)

## **PROJECT RELATED COMPETENCIES SOLUTION DEVELOPMENT AND DELIVERY**

- Assists in physical and logical database design.
- Understands technical and functional design requirements.
- Creates prototypes for client engagements.
- Designs, codes, and tests technical solutions.
- Identifies system deficiencies and recommends solutions.

## **PROJECT EXECUTION**

- Assists in enforcement of development deadlines and schedules.

- Understands the necessity of and contributes to coding standards.
- Develops internal and external meeting objectives and agendas.
- Prioritizes multiple tasks effectively.

#### **PROFESSIONAL QUALITIES**

- Displays a positive attitude.
- Demonstrates flexibility in day-to-day work.
- Sets high standards of performance for oneself.

#### **TEAMWORK**

- Establishes harmonious working relationships with team members.
- Appreciates each team member's contributions and values each individual member.

#### **CLIENT MANAGEMENT**

- Values internal and external clients and responds to their needs as they arise.
- Establishes effective working relationship with clients.
- Follows established communication guidelines.
- Uses good judgment in what and how to communicate with clients.

#### **ORGANIZATIONAL RESPONSIBILITIES**

#### **PROFESSIONAL DEVELOPMENT**

- Understands the professional development process and becomes actively involved by setting challenging goals and meeting them through continuous learning.
- Seeks input from mentors and supervisors.
- Actively applies feedback received to day-to-day work and strives to improve performance.

#### **INTERNAL OPERATIONS**

- Accurately completes and submits time and expense reports in a timely manner
- Accurately completes and submits status reports in a timely manner.
- Complies with all company policies and procedures.